

# *Sword of the Spirit*



# *Bible Institute*

4417 Douglas Street, N.E.  
Washington, D.C. 20019  
202-399-SSBI (7724)

# C a t a l o g 2009 – 2010

**DR. EARL A. ROSS**  
*President/Founder*

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## Sword of the Spirit Bible Institute

### Statement of Purpose

The purpose of the Sword of the Spirit Bible Institute is to equip the body of Christ for ministry as pastors, ministers, teachers, worship leaders, and laity for a lifetime of service to the Lord. Our central focus is to bring glory to God by preparing His servants. The servant of God who is properly taught will know how to teach, preach, evangelize, counsel and administrate. Growth, development and success of the students are our ultimate intentions.

We are committed to educating the people of God with the essential Biblical foundation and theological knowledge, which will allow one to integrate Christian principles with academic discipline and life experiences. Upon graduation our students are prepared to begin operating kingdom principles from a level of excellence.

Sword of the Spirit Bible Institute (SSBI) believes, as seriously as you take your course work, will be as serious as you take your ministry. In fulfilling your studies, SSBI places the highest priority on completion of course work, research, as well as your spiritual growth in the ministry God has called you to.

*“But grow in grace, and in the knowledge of our Lord and Savior Jesus Christ...”*

II Peter 3:18a

### Mission Statement

The mission of the Sword of the Spirit Bible Institute is to provide the academic preparation for persons who have been called to the Gospel Ministry as pastors, elders, ministers, worship leaders, teachers, directors as well as laity interested in Biblical maturity. Courses will be offered in an intellectual, enriching atmosphere, designed to challenge the students and produced servants of leadership and integrity. Curricular offerings will have a pragmatic basis—flexibility without sacrificing quality.

In keeping with the mission statement, we will direct our energy toward the achievement of the following major objectives:

1. **Guidance** – to provide students with informed personalized counsel and learning experiences to help them gain a deeper understanding of the Bible and its message.
2. **Religious Training** – to provide a stimulating setting which fosters the acquisition of knowledge.
3. **Specialized Preparation** – to provide individuals with challenging opportunities for the acquisition of practical and/or specialized skills necessary to function successfully as pastors, ministers, directors or outreach persons in the ministry of the Christian church.

## Sword of the Spirit Bible Institute Statement of Faith

### **The Scripture**

We believe the Bible is the inerrant authoritative Word of God. *“All scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness.”* II Timothy 3:16

### **God**

We believe in the Godhead constituting three persons, Father, Son, and Holy Spirit, who created all things. Matthew 28:19-20 - *“Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost: Teaching them to observe all things whatsoever I have commanded you: and, lo I am with you always, even unto the end of the world. Amen.”* Genesis 1:1 - *“In the beginning God created the heaven and the earth.”*

### **Jesus**

We believe that Jesus Christ is the only begotten Son of God, born of the Virgin Mary, lived a sinless life, died a substitutionary death and was resurrected from the dead and ascended to heaven. Jesus is true God and man.

### **Man**

We believe that man was created in the image of God, that he disobeyed God and thereby incurred spiritual death, which is separation from God and also physical death as a consequence, and that all human beings are born with a sinful nature.

### **Salvation**

We believe that the Lord Jesus Christ died for our sins as a representative and substitutionary sacrifice, and that all who repent and believe on Him by faith are justified on the grounds of His shed blood. We believe that all that receive by faith the Lord Jesus Christ are born again of the Holy Spirit and thereby become the Children of God.

### **The Church**

We believe the Church is an elect company of believers baptized by the Holy Spirit into one body; its mission is to witness concerning its head, Jesus Christ, preaching the Gospel among all nations. Acts 1:8 - *“But ye shall receive power, after that the Holy Ghost is come upon you: and ye shall be witnesses unto me both in Jerusalem, and in all Judea, and in Samaria, and unto the uttermost part of the earth.”* Ephesians 1:3-4. *“Blessed be the God and Father of our Lord Jesus Christ, who hath blessed us with all spiritual blessings in heavenly places in Christ: According as he hath chosen us in him before the foundation of the world, that we should be holy and without blame before him in love.”* The church is the organism chosen of God to evangelize the world. God guides the church through the leadership of divinely called men and women. The fruits and gifts of the Spirit should be operational in the church and are integral to the spreading of the gospel of Christ.

### **The Resurrection**

We believe in the resurrection of the crucified body of our Lord Jesus Christ, His ascension, into heaven, and His present life for us as High Priest and Advocate.

## **Operation of Sword of the Spirit Bible Institute**

Sword of the Spirit Bible Institute is legally operating under the Articles of Incorporation of New Smyrna Missionary Baptist Church and Ministries. Therefore, we attest to the fact that the Sword of the Spirit Bible Institute is to the best of its administration's knowledge currently in compliance with all guidelines and eligibility requirements with the law.

To the best of the administrator's knowledge Sword of the Spirit Bible Institute is in compliance to all federal, state, and local regulations governing its operations.

## **ACCREDITATION**

August 2008, the Sword of the Spirit Bible Institute gained accreditation with the Accrediting Commission International Inc. , of Beebe Arkansas.

The Accrediting Commission International is an international accrediting commission which holds as its primary objective the encouragement and maintenance of sound scholarship and the highest academic achievement in the areas of private education. Quality education is the goal at all times. Its purpose is the preparation of quality education in private schools, colleges and theological seminaries. It is a non-governmental body and makes no claim to be connected with the government.

## ***Administration and Faculty***

**Earl A. Ross** – B.A., Washington Bible College; M.Div., Philadelphia Bible College; D. TH, Fort Wayne Theological Seminary and Bible College; Honorary Doctorate, McKinley Theological Seminary, Inc.

**Marjorie N. Banks** – B.A., Miner Teachers' College; CEU, Sword of the Spirit Bible Institute

**Karen Beasley** - B.A., Alderson-Broaddus College

**C.L. Brown** - B.A., Medgar Evers College; M. Div., Howard University

**Linda D. Cunningham** - B.A., Trinity College

**Frank W. Holmes** - A.A., Benjamin Franklin University; B.S., Richmond Virginia Seminary; M. Min, Richmond Virginia Seminary; D. Min, Fort Wayne Theological Seminary and Bible College

**Herbert Jackson** - B.A., University of Maryland

**Patricia Jackson** - B.A., University of the District of Columbia

**Seretha Pearsall** – BA, University of the District of Columbia; MSW, Howard University; D. Min, Fort Wayne Theological Seminary and Bible College

**Lisa Phifer** – A.A., Family Bible College; B. TH, Richmond Virginia Seminary; Honorary Doctorate, Richmond Virginia Seminary

**Barbara N. Purdie** – B.A., Hampton University; CEU, Catholic University, George Washington University, Sword of the Spirit Bible Institute; M.Ed., Loyola College; M. Min, Richmond Virginia Seminary; D. Min, Fort Wayne Theological Seminary and Bible College

**Dovie Ross** – B.A., George Washington University; B.Th; Richmond Virginia Seminary; M. Min, Richmond Virginia Seminary; D. Min., Fort Wayne Theological Seminary and Bible College

**Betty Tanner** – B.A., Howard University, CEU, Sword of the Spirit Bible Institute; M. Min., Fort Wayne Theological Seminary and Bible College; Honorary Doctorate, Richmond Virginia Seminary

**Dr. Earl A. Ross, President/Founder**  
**Sis. Jean Stevens, Registrar**  
**Sis. Seretha R. Pearsall, Dean of Students**

## History of the Sword of the Spirit Bible Institute

*“...Write the vision, and make it plain upon the tables, that he may run that readeth it. For the vision is yet for an appointed time, but at the end it shall speak, and not lie: though it tarry, wait for it; because it will surely come, it will not tarry.” Habakkuk 2:3*

On November 11, 1995 this vision became a reality when Sword of the Spirit Bible Institute, an entity of New Smyrna Ministries opened its doors to a four-course curriculum that was held on Saturday mornings. Courses in Old/New Testament Survey, Spiritual Gifts I, The Gospel of John, and Homiletics I, were offered during that first semester. The student body increased from five students to nearly sixty students in just a matter of weeks. SSBI at that time had only one instructor, Dr. Earl A. Ross, who tirelessly taught all four courses.

Due to the overwhelming response and growth, SSBI expanded by adding a six-week summer session consisting of Old/New Testament Survey, The Book of John, Homiletics I and Survey of Church History. Survey of Church History became a mandatory course for all church leaders. In the fall of 1996, the Lord blessed us again to be able to add five additional classes.

The Institute grew both spiritually and numerically to the point that in the Fall of 1997, not only did we add four more instructors to accommodate for the growth which has now exceeded to more than eighty-four students, Thursday night classes were also added. We continued to teach and operate from a Spirit of Excellency realizing that as serious as we took these courses, would be as serious as we would take our ministries.

In 1997 Rev. Sharon Holmes was appointed Academic Dean of the Sword of the Spirit Bible Institute. At that time, she aggressively pursued various accrediting agencies for SSBI. After consulting God and Pastor Ross a decision was made to apply for membership to the International Christian Accreditation Association (ICAA) and the Oral Roberts University Educational Fellowship (ORUEF). In the fall of 1997 SSBI became an applicant member of ORUEF and made application with ICAA.

In February of 1998, SSBI instituted a monthly Chapel Service which is held every fourth Saturday, from 10:00 AM – 12:00 PM. SSBI opened its own school library in honor of Sister Hallie R. Dowd.

In November 1998, SSBI moved from Sargent Road in Washington, D.C. to its current location 4417 Douglas Street, N.E. Washington, D.C.

In June 1999, Sword of the Spirit Bible Institute graduated its first class of 82 students. In July 2001, SSBI became an affiliate of the Richmond Virginia Seminary. Which allowed current students to complete courses with SSBI and receive a Bachelor's degree from Richmond Virginia Seminary.

Our school motto is: We Don't Train, We Teach! For if we train you, then you will do things by instinct, but if we teach you to think, then nothing becomes impossible. *“So let this mind be in you; which was also in Christ Jesus.”* Philippians 2:5

## **Statement of Nondiscrimination**

SSBI admits students and hires staff and faculty regardless of race, color, sex, religion, nationality or ethnic origin or physical disability. SSBI does not discriminate in the administration of its admissions policies, educational policies and other school administered programs. Applicants must be at least 18 years of age, or have a high school diploma. Affiliation with New Smyrna Ministries is not required for admission.

## **Curriculum Planning and Development**

Sword of the Spirit Bible Institute currently offers Associate of Arts in Biblical Studies (62), Baccalaureate Degree of Theology (120), and the Master of Ministry (60). The Master of Divinity (90) and Doctor of Religious Studies will be introduced in the Fall 2010.

## **General Information**

### **Academic Program Requirements**

- Students are expected to maintain a minimum grade point average of 2.0 on a 4.0 scale for undergraduate and 3.0 on a 4.0 scale for graduate studies.
- The school year starts September and ends May .
- SSBI Commencement Exercise will be in June at the New Smyrna Missionary Baptist Church.

## Academic Calendar 2009

### *Fall Semester*

August 23 - September 6, 2009	Registration
September 8, 2009	First Day of Classes
October 5, 2009	<i>Last Day to Withdraw</i>
October 12, 2009	School Closed - Columbus Day
October 26 - 31, 2009	Mid-Term Exams
November 11, 2009	School Closed - Veterans' Day
November 13, 2009	Chapel Service - 7:30 P.M.
November 26– 28, 2009	School Closed - Thanksgiving
December 14 – 19, 2009	Final Exams

### Library Use and Instructional Support

#### Library and Instructional Support

The Sword of the Spirit Bible Institute has an agreement with the Howard University School of Divinity Library for its students' use. Students are allowed to use the library, however, at this time, SSBI students are not allowed check out privileges.

#### Library and Instructional Program

Sword of the Spirit Bible Institute has a library, **The Hallie R. Dowd Library**, on its premises that can be utilized by staff, faculty and all registered students.

#### Hours of Operation:

Tuesday	9:00 a.m. – 1:00 p.m.
Thursday	9:00 a.m. – 1:00 p.m.
Saturday	9:00 a.m. – 3:30 p.m. – please scheduled with Registrar Office

**Volunteer librarians are needed to help the Registrar with opening and closing**

during these hours.

## **Admission Procedures and Requirements**

The Sword of the Spirit Bible Institute admits students regardless of race, color, gender, national or ethnic origin, or physical disability and will be entitled to all the rights, privileges, and programs generally accorded or made available to students at the Seminary. The Sword of the Spirit Bible Institute does not discriminate on the basis of any of these on the administration of its educational policies, scholarship and loan programs, or any other program administered by the Seminary. However, we encourage students who are Christian and affiliated with a church that believes and teaches the Holy Bible as the Word of God to attend the Institute.

### **Admission Requirements**

#### **Undergraduate**

This Bible Institute will admit a student who is at least 18 years of age or has a high school diploma or equivalent and who is able to benefit from a program of instruction from the Sword of the Spirit Bible Institute. An applicant for admission can be admitted once the following items have been completed:

1. A completed and signed application for admission form.
2. A \$50.00 non-refundable application fee.
3. Official transcripts from all high schools, colleges, and universities attended

#### **Admission to Associate of Arts in Biblical Studies Degree Program**

In addition to the general admission requirements listed above, specific requirements are usually prescribed for each degree program at the Sword of the Spirit Bible Institute. Upon satisfactory completion of the Associate degree program the graduate should be able to accomplish the following objectives:

1. Minister at an acceptable level in a local church.
2. Demonstrate leadership skills as required in Christian ministry.
3. Understand and be able to communicate essential biblical truths in the context of Christian Ministry

Students admitted to the **Associate of Arts in Biblical Studies** program must complete 62 semester hours of instruction of which 30 semester hours must be earned in the required core area. This program can be completed in 2 to 4 years by the student who can commit sufficient time and energy.

#### **Admission to Baccalaureate Degree Program**

In addition to the general admission requirements listed, specific requirements are usually prescribed for each degree program with the Sword of the Spirit Bible Institute. Among items generally considered in determining the eligibility of a student for admission to a course of study at the Seminary are his/her

educational and occupational experiences, and other reasonable standards to insure that the student possesses the potential to meet the program requirements.

Students admitted to the **Bachelor of Theological Studies** program must complete 120 semester hours of instruction (2595 clock hours) of which 90 semester hours (1245 clock hours) must be earned in the required core area. At least 60 of the 120 required semester hours must be earned at the Sword of the Spirit Bible Institute. This program can be completed in 3 to 4 years by the student who can commit sufficient time and energy.

### **Graduate**

This Bible Institute will admit a student who is at least 18 years of age or has a Bachelor degree from an accredited institution. One who is able to benefit from a program of instruction from the Sword of the Spirit Bible Institute. An applicant for admission can be admitted once the following items have been completed:

1. A completed and signed application for admission form.
2. A \$50.00 non-refundable application fee.
3. Official transcripts from all high schools, colleges, and universities attended

### **Admission to Master of Ministry Program**

In addition to the general admission requirements listed above, specific requirements are usually prescribed for each degree program at the Sword of the Spirit Bible Institute. Upon satisfactory completion of the Master of Ministry degree program the graduate should be able to accomplish the following objectives:

1. Minister at an acceptable level in a local church.
2. Demonstrate leadership skills as required in Christian ministry.
3. Understand and be able to communicate essential theological and biblical truths in the context of Christian Ministry

Students admitted to the **Master of Ministry** program must complete 60 semester hours of instruction of which 15 semester hours must be earned in the required core area. This program can be completed in 2 to 4 years by the student who can commit sufficient time and energy.

### **Admission to Courses**

Admission to specific courses are available only when the student meets the prerequisite requirements for the course.

### **Definition of Credits**

A credit is equivalent to one collegiate semester hour (one hour per week of class work or its equivalent for one semester). Each course carries three semester hours of credit (unless otherwise specified) and is 15 instructional weeks in duration. The total calendar time allows for instructional hours per course.

### **Advance Registration**

Students who wish to apply for admission to the Sword of the Spirit Bible Institute prior to the onsite class registration dates may download an application from our website: [www.ssbionline.org](http://www.ssbionline.org). Please mail your application and the one-time application fee to the Registrar's Office, Sword of the Spirit Bible Institute, 4417 Douglas Street, NE, Washington, DC 20019. If you have any questions, please call 202-399-SSBI (7724).

### **Students Transferring from Other Colleges**

An evaluation of credits that a student has earned at other institutions will be made during the admission process after all the official documents have been received. When the course contains similar or like content and credit, the course will transfer as the equivalent of this institution's course.

### **Transcripts**

The Office of the Registrar has the sole custody of records. Therefore all requests for transcripts must be in writing and address to the Office of the Registrar. There is a fee of \$10.00 per transcript.

### **School Hours and Attendance Requirements**

#### **Chapel**

Chapel is required for **ALL STUDENTS** at SSBI. Chapel Services are held once every semester. Chapel services provide a time for the administration, faculty and students to worship, praise and pray collectively. Attendance at Chapel is recorded by each instructor and is incorporated in the calculation of students' grades.

#### **Class Attendance**

Regular attendance in classes is a vital part of the educational process, the instructional periods are important, and lectures and discussions cannot be reproduced. Therefore, at the Sword of the Spirit Bible Institute each student is expected to accept the responsibility of attending all lectures, seminars and designated classes regularly and promptly. Students must attend all assigned quizzes and practical exercises. Students are subject to absence penalties specified in attendance regulations.

Excessive absences can have a negative effect on the student's learning and performance. Any student who is absent more than 3 complete instructional sessions will be in danger of earning a F (failing) grade from the class.

Quizzes and examinations that have been missed because of absence may be made up only with the approval from the class instructor as specified by the regulation governing excused/unexcused absences and tardiness.

### **Unexcused Absence – Class Cuts**

The maximum number of absences permitted per class shall not exceed the number of semester hours of credit for that class (i.e., for a three semester hour course, only three absences are allowed). When a student has reached the maximum number of absences allowed for a course, a letter of warning is sent from the Office of the Dean indicating that an additional absence will result in an automatic failure of the course. A student may be allowed an exception for some extenuating circumstances and will be granted permission to make up lost time. In such a case, a letter of approval from the Office of the Dean will be placed in the student's records and distributed to his/her instructor (s).

### **Excused Absences**

The Office of the Dean will grant permission for excused absences for the following reasons upon presentation of written documentation:

- A. Extended illness.
- B. Death in the immediate family.
- C. Official Seminary sponsored trips or meetings
- D. Official Church duties

Instructors will be notified by the Office of the Dean of all excused absences granted, and the student will receive a written excuse to be given to each of his/her instructor (s) on the first class meeting following the excused absence. The student and instructor will arrange a schedule to make-up lost hours for all work and assignments missed during the period of absence covered by the written permission from the Office of the Dean.

### **Tardiness**

A student is considered tardy if he/she arrives more than ten minutes after the scheduled class time. When a student's cumulative tardiness reaches a total of 180 minutes, the student will be charged with one unexcused absence. It is the student's responsibility to get all class work missed during tardiness or absence from class. This may be obtained from any other student in class or the instructor.

### **Make-Up Procedure**

It is the student's responsibility to meet with each instructor to receive instructions and to schedule any make-up work as a result of an excused absence. It is the instructor's responsibility to provide the student with an opportunity to make-up work for any excused absence by the Office of the Dean.

### **Leave of Absence**

A student may be granted a leave of absence for a semester or longer upon submitting written application to the Office of the Dean. A student's application for a leave of absence must state his/her reason for requesting a leave. When a leave of absence is over, such a student must apply for re-admission to the Seminary through the Office of the Dean.

## **Financial Information**

### **Tuition Fee**

Tuition is due at the beginning of each semester or payment arrangements can be made.

The tuition rate is \$100 per credit hour.

### **Additional Expenses**

Each student should anticipate a minimum of \$30.00 - \$100.00 per subject for books during an academic year. This significant expense must be planned for in addition to the tuition expense.

Full Payment of tuition is expected at time of registration.

***Please make all checks payable to SSBI. If a check is returned, the student will be assessed a \$50 return check fee and all other tuition from the student must be paid with cash, certified check or money order—checks will no longer be accepted. If the student does not reimburse the school within two weeks, the student will be dropped from class.***

### **Available Payment Plan**

We have the following payment plan available. The student must be current with all tuition and fees with SSBI and must adhere to the following plan.

At registration at least one-third (1/3) of the total amount must be paid.

One-third (1/3) will be due the week before mid-term

One-third (1/3) will be due the week before finals.

Failure to adhere to the aforementioned payment plan could result in involuntary withdrawal from all classes. It will also result in the denial of consideration for any future installment payment plan.

***Please note SSBI reserves the right to inform credit bureaus of past due accounts and to authorize collection agencies to collect on those accounts. If this process is necessary, the student will pay all fees associated with the collection of the debt.***

### **Adjustment of Student Fees Upon Withdrawal**

All students who register and withdraw prior to the beginning of classes will only lose the registration fee. After the beginning of classes, tuition fees will be adjusted as follows for students who withdraw from classes:

During the first week of classes                      80% cancellation

During the second week of classes                      60% cancellation

During the third week of classes, and thereafter, there are no cancellations.

Students who are suspended or expelled during a semester will not have reductions made in fee charges. Students who fail to attend classes without properly withdrawing will receive no refund.

### **Student Account Refund Procedures**

Before refunds are made, there must be a credit on the student's account after all known charges have been applied. Students requesting a refund must follow the procedures listed below. The following list is the official procedure for all students requesting refunds:

1. Requisition forms for refunds may be secured from the Business Office.
2. Student will complete the form and return it to the Business Office.
3. Student will be notified when approved checks may be picked up from the Business Office or mailed.

## Grading System

Each course receives an official semester grade which reflects the evaluation of the entire work of the student during the semester. The grades of A, B, C, and D are passing grades.

### Definition of Letter Grades

<b>A – Superior (95-100)</b>	Consistent master of course content and demonstration of individual initiative and insight.
<b>B – Excellent (86-94)</b>	Displaying accurate knowledge of course content.
<b>C – Average (80-85)</b>	Demonstrating familiarity with basic course concepts. Minimum grade considered satisfactory.
<b>D – Poor (70-79)</b>	Below the minimum standard as defined above.
<b>F – Failure (Below 70)</b>	Re-examination is not permissible.
<b>I – Incomplete</b>	<p>No credit used for verifiable, unavoidable reasons. Since the “Incomplete” extends enrollment in the course, requirements for satisfactory completion will be established through student/faculty consultation.</p> <p>Course for which the grade of “I” has been awarded must be completed by the end of the subsequent semester and another grade (A, B, C, or D) must be awarded by the instructor based upon coursework which has been completed or the “I” automatically becomes the grade of “F”.</p>

**WF** – The student was not passing when he/she withdrew from the course.

**WP** – The student was passing when he/she withdrew from the course.

**UW** – Unofficial withdrawal by the student.

### **Audit**

Audit students pay a reduced tuition of \$150.00 but are subject to the same enrollment and attendance policies as a regular student. You may audit a credit class with the consent of the appropriate Dean. If a student repeats a course, it must be for credit and course objectives must be met. A decision to audit must be made at the time of registration. **A student taking a class for audit may not change to credit, nor may the student change from credit to audit after the class begins.** Students electing audit status will be accepted only after all credit students have been accepted.

When you audit a class you are expected to participate in the class work, complete assignments, and meet the instructor's attendance requirements. Your transcript will show an "AU" as a grade.

### **Drop (D) OR Withdrawal (WD)**

If you are unable to attend classes regularly and on time you may withdraw until classes resume next fall. Students wishing to drop a class or withdraw from the program must do so in writing to the Office of the Dean. If a student withdrawal is as a result of disciplinary action, reinstatement to the Institute can only be approved by the Instructor and President.

### **Satisfactory Progress**

The faculty considers a student to be making "satisfactory progress" towards a degree if he/she maintains a cumulative grade point average of "C" or 2.00 (based on the four-point scale used at this Seminary). A student is not considered to be making satisfactory progress towards graduation when his/her grade point average (GPA) drops below 2.00. When a student's GPA is less than 2.00 for two consecutive semesters, the student will be placed on academic probation. The student remains on academic probation until he/she earns a sufficient number of grade points in courses taken at the Seminary to return him/her to good academic standing.

When a student is placed on academic probation, he/she must plan, with the advisory assistance of the Office of the Dean, a program of studies designed for remediation of the deficiencies and to raise his/her overall GPA to 2.00 or better. Such a student should not take more than 9 semester hours of academic work during a semester in which he/she is on academic probation. An academic probationary period cannot exceed two consecutive semesters. Any student who has failed to raise his/her cumulative GPA to 2.00 or better by the end of the second consecutive semester of probation will be automatically suspended from the Seminary, unless for some extenuating circumstances the Office of the Dean would approve an additional semester.

A student who has been granted permission to remain in attendance because of extenuating circumstances and who continually fails to make satisfactory progress, as defined by the faculty towards graduation during the stipulated

period, will be suspended.

### **Graduation With Honors**

A student who has satisfied all degree requirements, maintains an overall average of “B” and exhibits exemplary conduct, at the discretion of the faculty may graduate with honors. At least half of the hours credited toward graduation must have been taken in residence at the Seminary. The grade point averages for graduation with honors is as follows:

<b>Cum laude</b>	<b>3.00</b>
<b>Magna cum laude</b>	<b>3.50</b>
<b>Summa cum laude</b>	<b>3.80</b>

### **INCOMPLETE (I)**

No credit used for verifiable, unavoidable reasons. Since the “Incomplete” extends enrollment in the course, requirements for satisfactory completion will be established through student/faculty consultation.

Course for which the grade of “I” has been awarded must be completed by the end of the subsequent semester and another grade (A, B, C, or D) must be awarded by the instructor based upon course work which has been completed or the “I” automatically becomes the grade of “F”.

### **Grade Points and Grade Point Average (GPA)**

The quality of performance in any academic course is reported by a letter grade as indicated below. These grades denote the character of the work and are assigned by grade points as follows:

<b>A –</b>	<b>Four grade points per credit</b>
<b>B –</b>	<b>Three grade points per credit</b>
<b>C –</b>	<b>Two grade points per credit</b>
<b>D –</b>	<b>One grade point per credit</b>

No grade points are given below a “D” grade and a student must have grade points equal to double the number of subjects that were taken (maintain a “C” average) in order to remain in good academic standing.

Only the highest grade received in a course will be used in calculating the overall grade point average when a student repeats a course. This procedure would apply to all grades received in courses regardless of the initial grade.

### **Writing/Citation Methods**

SSBI utilize Kate L. Turabian’s *A Manual for Writers of Term Papers, Theses and Dissertations*.

### **CANCELLATION OF COURSES**

SSBI reserves the right to cancel any class for which there is insufficient enrollment. All classes must have at least 5 students enrolled. Consideration

will be taken for those students who need a particular course to fulfill his or her graduation requirements.

## **Graduation Requirements**

### **ASSOCIATE OF ARTS**

1. Students must have completed 62 credit hours. (At least 30 hours must be completed with the Sword of the Spirit Bible Institute)
2. Students must have completed all required assignments, courses and examinations.
3. Students must have a 2.0 GPA or above to graduate.
4. All financial obligations must be paid in full.

### **BACHELOR OF THEOLOGICAL STUDIES**

1. Students must have completed 120 credit hours. (At least 60 hours must be completed with the Sword of the Spirit Bible Institute).
2. Students must have completed all required assignments, courses and examinations.
3. Students must have a 2.0 GPA or above to graduate.
4. All financial obligations must be paid in full.

### **MASTER OF MINISTRY**

1. Students must have completed 60 credit hours. (At least 45 hours must be completed with the Sword of the Spirit Bible Institute).
2. Students must have completed all required assignments, courses and examinations.
3. Students must have a 3.0 GPA or above to graduate.
4. All financial obligations must be paid in full.

## **Student Discipline and Behavior**

### **BIBLICAL EMPHASIS**

Although the Seminary is carried on in a college and graduate atmosphere, it reverently and resolutely affirms the basic position of the Word of God. Such training in the Holy Scriptures results in ministry that presents the Word of God with assurance and proper perspective toward contemporary thought.

### **DISCIPLINE POLICY**

All students enrolled at SSBI are considered to be mature, responsible adults displaying Christian character at all times. Students are prohibited from partaking in behavior that is contrary to Christian living, including the use of tobacco, intoxicants (including beer and/or wine), or illegal drugs. Any student discovered to be participating in behavior that does not conform to the Word of God will be disciplined, including suspension, expulsion or dismissed from the Institute.

An action to implement an action of discipline or dismissal of a student must be filed by the administration, staff or faculty member. A suitable course of action will be determined based on the nature of the complaint. The student slated for discipline or dismissal must be notified in writing of the reason for his/her action of discipline or dismissal within 3 business days of the decision. Students have a right to appeal all decisions within (10) ten days of an official notification.

### **DRESS CODE**

In an institution of Christian education it is believed that all students are representatives of Christ, he or she should present themselves in a manner consistent with biblical principles. Casual, but modest attire is acceptable for class.

### **APPEALS**

A student desiring to appeal an action of discipline or dismissal taken by the Administration must make written notification to the President and/or Dean within (10) ten days of receipt. The appeal will be reviewed by a committee consisting of the President, Dean, one faculty member and one student body representative. The decision of the committee is final. Written notification of the committees decision will be mailed via certified delivery within 14 days.

## **Public Relations, Advertising, and Publications**

The general policy of the Sword of the Spirit Bible Institute only provides the release of information after approval of the President or Dean. Information relative to a student's current academic standing or the review of student files can only be provided by the Registrar's office. To release information about a student to someone other than a SSBI administrative employee, the party requesting the information must provide a release statement endorsed by the student. All student information is considered confidential and will under no circumstances be

released over the phone.

Confidentiality of student information is protected under the Education Rights and Privacy Act of 1974. This Act obligates a school to maintain the confidentiality of its student's records. No individual outside the institution will be given access to any information from the student's educational records without written approval of the student. The only exception to this policy is institutional personnel, persons in compliance with a judicial order, and persons in an emergency in order to protect the health and safety of students and other persons. All exceptions listed above are provided under the Educational Rights and Privacy Act of 1974. Within SSBI those members, individually or collectively, acting in the students educational interest are allowed access to student educational records.

Materials distributed by SSBI, i.e. catalog, flyers, pamphlets and/or brochures will be presented ethically representing the programs and course offerings. Information pertaining to programs and admission procedures can be obtained via the SSBI office, in person or by mail. All materials, prior to distribution will be approved by the Office of the Dean.

## **Safety and Security**

### **General Policy**

It is the general policy of the Seminary to provide for the safety and security of staff, faculty, students and visitors. During class sessions, the front door of the facility is locked on class nights, all students enter through the side door facing the parking lot. There is a security person on the property during class time.

### **Parking and Transportation Services**

Parking for students and staff of SSBI is available on the New Smyrna Ministries' parking lot. Public parking is permitted on Douglas Street and on other local side streets in the vicinity of the facility where classes are conducted. The facility is also located in an area serviced by the Metropolitan Transit System, both the subway and bus services are accessible at this location.

**SPRING CLASSES 2010**

**Monday 4:30 - 6:30 p.m.**

Legal Rights and Responsibilities Dr. Frank Holmes

**Tuesday 10:00 a.m.—12:30 pm.**

GED Preparation Courses Sis. Marjorie Banks

**Tuesday – 4:30 p.m. - 6:30 p.m.**

World Missions Dr. Lisa Phifer  
Homiletics I Dr. Earl Ross  
Cont. Theological Issues Dr. Dovie Ross

**Tuesday – 6:30 – 8:30 p.m.**

Sanctification Dr. Lisa Phifer  
Old Testament Survey II Dr. Dovie Ross  
Homiletics II - III Dr. Earl A. Ross

**Thursday 4:30 - 6:30 p.m.**

Ministry of Education Dr. Barbara Purdie

**Thursday 6:00 p.m. - 8:00 p.m.**

Pneumatology Dr. Betty Tanner

**Thursday 6:30 – 8:30p.m.**

Hermeneutics Dr. Barbara Purdie

**Saturday 9:00 - 11:00 a.m.**

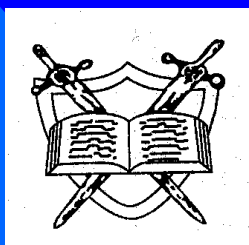
Basic English Sis. Karen Beasley

**Saturday 11:30 a.m. - 1:30 p.m.**

Public Speaking Sis. Karen Beasley

**ONLINE**

Church History I & II Sis. Linda Cunningham



# Sword of the Spirit Bible Institute

Associate of Arts

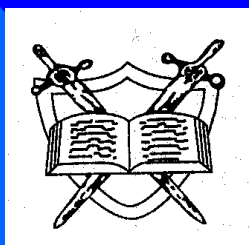
As an entry-level program the Associate of Arts in Biblical Studies educates students desiring preliminary academic preparation and instruction in biblical, theological and ministerial studies. The Associate of Arts is a two year (62 semester hours) degree program.

Required Courses are

BIB 5110 OT Survey: Genesis - Poetical Books	(3)
BIB 5111 OT Survey: Prophets	(3)
BIB 5130 NT Survey:	(3)
EN1001 English Grammar & Comp I	(3)
EN1002 English Comp. II	(3)
CM1001 Public Speaking	(3)
BIB 5410 Hermeneutics	(3)
EVA 510 Evangelism	(3)
MIS 5111 Church History	(3)
THE5110 Doctrines of Christian Religions	(3)
LM1002 Introduction to Philosophy	(3)
MATH1 College Math	(3)
NT2234 Survey of the Gospel of John	(3)
SS1001 Social Science	(3)
CS1010 Computing & Information Concepts	(3)
THE 5110 Introduction of Theology	(3)
PM 5201 Homiletics I	(3)
PM 5202 Homiletics II	(3)
Elective	(3)
PM3240 Foundations of Christian Leadership	(3)
SMIN591 Student Ministry I & II	(1)

4417 DOUGLAS STREET N.E.  
WASHINGTON, D.C. 20019  
202 399- SSBI (7724)

President/Founder: Rev. Earl A. Ross, D.D.  
REGISTRAR: Ms. Jean Stevens



# Sword of the Spirit Bible Institute

## Bachelor of Theological Studies

The Bachelor of Theological Studies degree is designed to provide students with a Biblical understanding of religious heritage and the effects Christianity is having in the quest for understanding humanity. The goals are to provide a broad based framework in religious studies and to prepare those who wish to do graduate work in religion or work in a religious vocation. A student must earn 120 hours in order to be awarded a Bachelor of Theology.

### FIRST YEAR

#### Semester One

Old Testament Survey I  
Intro. To the Holy Spirit  
English: Grammar and Composition  
Spiritual Development  
Elective

#### Semester Two

Old Testament Survey II  
The Conditions for Discipleship  
Spiritual Warfare  
Intro. To Church History  
Evangelism

### SECOND YEAR

#### Semester One

New Testament Survey  
Biblical Interpretation  
Prayers that Avail Much  
Exegesis in Genesis  
Elective

#### Semester Two

Systematic Theology  
Life & Teachings of Jesus Christ  
Praise & Worship  
Doctrines of Christian Religions  
Elective

### THIRD YEAR

#### Semester One

History of the Black Church in America  
Church Administration  
Homiletics I  
Elective  
Soteriology

#### Semester Two

Elective  
Homiletics II  
The Major Prophets  
The Book of Acts  
Independent Study\*

### FOURTH YEAR

#### Semester One

Intro to New Testament Greek  
The Gospel of John  
Elective  
The Book of Romans  
Leadership Principles

#### Semester Two

Legal Rights and Responsibilities  
Apologetics  
Elective  
Men: Models Servants  
Eschatology

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Sword of the Spirit Bible Institute

4420 Douglas Street NE
Washington D C 20019
(202) 399-SSBI
Application Form

Name \_\_\_\_\_ Title \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Work Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security No: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Marital Status \_\_\_\_\_

Name of nearest relative: \_\_\_\_\_ Relationship: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_ Pastor \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Educational Background

High School Attended: \_\_\_\_\_

Did you graduate? \_\_\_\_\_ Year \_\_\_\_\_

If not, do you hold a GED Certificate? \_\_\_\_\_

Names of Institutions of Higher Education attended: Degree or Diploma

The following information is requested so that we may demonstrate to the U.S. Department of Education this institutions' compliance with Title VI of the 1964 Civil Rights Act. Your response is voluntary.

African - American \_\_\_\_\_ American-Indian \_\_\_\_\_

Caucasian-American \_\_\_\_\_ Asian American \_\_\_\_\_

Spanish-American \_\_\_\_\_ Other \_\_\_\_\_

To assist the Registrar and Admission Committee to know you better, please answer the following in detail: (Your response must be in essay format and typed. Please attach your response on a separate sheet of paper.)

Present a statement of your faith, including your experiences; spiritual journey and call to ministry. Describe how you feel this degree will equip you for future work in Christian ministry.

A \$25.00 (Non-refundable) Application Fee must accompany this application.

Signature of Applicant

Date

(For Office Use Only) Registration Fee Paid \_\_\_\_\_

Transcript Requested \_\_\_\_\_

Transcript Received \_\_\_\_\_

Bachelor of Sacred Theology

Sword of the Spirit Bible Institute

4420 Douglas Street NE
Washington D C 20019
(202) 399-SSBI
Application Form

Name \_\_\_\_\_ Title \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Work Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security No: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Marital Status \_\_\_\_\_

Name of nearest relative: \_\_\_\_\_ Relationship: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_ Pastor \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Educational Background

High School Attended: \_\_\_\_\_

Did you graduate? \_\_\_\_\_ Year \_\_\_\_\_

If not, do you hold a GED Certificate? \_\_\_\_\_

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Caucasian-American \_\_\_\_\_ Asian American \_\_\_\_\_

Spanish-American \_\_\_\_\_ Other \_\_\_\_\_

To assist the Registrar and Admission Committee to know you better, please answer the following in detail: (Your response must be in essay format and typed. Please attach your response on a separate sheet of paper.)

Present a statement of your faith, including your experiences; spiritual journey and call to ministry. Describe how you feel this degree will equip you for future work in Kingdom building.

A \$25.00 (Non-refundable) Application Fee must accompany this application.

Signature of Applicant

Date

(For Office Use Only) Registration Fee Paid \_\_\_\_\_

Transcript Requested \_\_\_\_\_

Transcript Received \_\_\_\_\_

Master of Ministry

## NOTES

**Catalog Code Abbreviation**

BUAD - Business Administration	ME - Missions and Evangelism
CA – Church Administration	NT - New Testament
CH - Church History	OT – Old Testament
CM - Church and Ministry	PC – Pastoral Counseling
Econ – Economics	ED - Education
ENG – English	ET - Ethics
ST – Systematic Theology	TH - Theology
RE – Religion	GR –Greek Languages
HT – Historical Theology	ME – Missions and Evangelism
PS Public Speaking	LD - Leadership Development
TS – Social Ethics & Sociology of Religion	
TT – Systematic and Philosophical Theology	

## **Course Descriptions**

### *Undergraduate*

#### **Apologetics**

**TH-S-311/312**

The course will study the methods used to defend the faith, particularly from the standpoint of the authority of the Bible and historical evidences of the resurrection of Jesus Christ. The objective is to generate confidence concerning the Christian faith through rational defense and response to the anti-Christian objections. An exploration into the relation of Christian faith and reason, God's existence, the problem of evil, the possibility of miracles, the historicity of the Resurrection, and the intelligibility of the Trinity and the Incarnation.

#### **Basic English**

**ENG-099**

This course gives students an opportunity to explore and practice grammar with clear instruction, explanations and relevant examples. Specific lessons on parts of speech, writing skills and advanced skills such as developing themes and ideas with are provided within this course.

#### **Christian Thought (formerly Biblical Beliefs) TH-S-101**

This course is a study of the foundational truths that comprise Christianity with a focus on theism, Bibliology, and Theology. Covered in the course are creation and the fall of man, faith and regeneration, justification and adoption, prayer and worship, angels, satan, resurrection and judgment and the church.

#### **Book of Acts**

**NT 205**

The Book of Acts provides a rich historical account of the early Christian Church and the people who became the pioneers of our faith. This course is an expository presentation of the Book of Acts. This course will provide the student with a chronological account of the development of Christianity from the resurrection and ascension of Jesus to the arrival of Paul in Rome.

#### **Book of Isaiah OT 302**

This course is an expository presentation of the Book of Isaiah. A historical and exegetical study of a selected group of prophetic oracles within the major sections of this book will be explored. The message of Isaiah for his own and subsequent times are interpreted.

#### **Book of Revelation NT-521**

This course is an expository presentation of the Book of Revelation, chapter-by-chapter and verse-by-verse: special attention given to interpreting the apocalyptic imagery and symbols. Each student will conduct a thorough and careful study, with the goal being that even the most difficult passages will become clear.

#### **Christian Ethics and Modern Day Problems ET-601**

Considers how Christianity confronts the complexities of a highly technical society. Are there universal absolutes that cross all cultural boundaries, or are all values relative? Designed to help students articulate what molded their value system and what should help to shape it.

#### **Church Finance**

**CM-S- 400**

This course is to enable pastors, ministries leaders and church officials to comprehend a general understanding of a Biblical approach to finance. Studies will include church budgets, the purchasing of property, and investment of the church, simple accounting and cash flow techniques.

#### **Conditions for Discipleship**

**ST 155 - 215**

Examination of the dynamics of discipleship, with primary emphasis on obedience as well as the basic understanding of, call to and the cost of such service.

#### **Discovering Spiritual Gifts**

**TT-S-215**

A personal inventory designed to help students identify the specific gifts or charismata God has given them which will assist the students in determining God's will for their vocation. This course explains the difference between a special ability to minister with effectiveness and power and talents, which can operate without divine

assistance and correct misconceptions about spiritual gifts.

### **Doctrines of Christian Religions TH 411/412**

An analysis of the authority of scripture relating to early church creeds and later denominational confessions, attention is given to the scope, inspiration and canonicity of doctrinal formulations.

### **Dynamic Evangelism ME-201**

The course will examine what the Bible has to say about the mission of the church as an agency for spreading the gospel. How can this mandate be fulfilled? What are the tools, methods, programs and resources available to assist in the furtherance of the gospel? How does urban evangelism differ from rural evangelism? What are the key ingredients for doing cross-cultural evangelism? What are the Biblical models for outreach? How can evangelism reach each age group?

### **English Grammar and Composition ENG 101/102**

Designed to provide instruction in English Composition, study and functional skills, oral and written communication. The course is designed to teach organization of ideas in a clear, effective way to make an argument, describe something, explain something, tell a story or give a report. The basic units of composition are sentences and paragraphs. The second half places more emphasis on writing. Term/Research papers are required.

### **Epistle to the Romans NT 211**

This course presents the religious, historical and cultural reality surrounding the first century Roman congregation in an effort to understand the beliefs and prejudices held by many gentiles during this era.

### **Eschatology ST 640**

The nature of immortality, death and the intermediate state receives emphasis in light of the history of doctrine and recent trends. Under the momentum of modern thought, the biblical teaching of the final tribulation, millennial kingdom, the eternal state and the judgment of God receive careful scrutiny.

### **Exegesis in Genesis OT-401**

Verse by verse analysis of the Book of Genesis. Emphasis is not only on the over running themes of the Book but also on the critical-theological problems that serves to be a vital contributor to the present statements of faith. The course will exam the Sovereignty of God, the Creation, the Covenants, and the Promise.

### **Gospel of John NT -112**

This course provides the opportunity to study John's witness to Jesus, focusing on the distinctively Johannine understanding of Jesus' death and resurrection, and the Christian life.

### ***Hermeneutics (formerly Biblical Interpretation)* TH 401**

Since all doctrine arises out of the interpretation of Scripture, it is logical to study the interpretation and application of Scripture. This course presents a unique approach in evaluation of history, definition of the foundational elements in interpretation and presentation of hermeneutical principles.

### **History of the Black Church in America CH-501**

History of the black church from slavery to the present emphasis on the church's role as a black social institution, its religious attitudes as expressed in songs and sermons, and its political activities as exemplified in the minister-politician.

### ***Homiletics I – III* TH 201/202/203**

Presented is a study of the principles governing construction and the development of the sermon. The divine call, the development of natural and spiritual gifts, the use of the Bible, and the preparation and delivery of sermons. Practice is given in preparation, writing and the delivery of sermons. Careful attention is given to the structuring of various types of sermons as well as to the dynamics of delivery styles.

### **Introduction to Biblical Counseling BC-S-201**

A survey of Christian approaches to the field of counseling focusing on: paradigms and models, how they compare, and how these strategies can be implemented in ministry.

### Introduction Church Administration

CA 201

Students examine foundations for an explore styles of administration which are congruent with the Christian faith. Resources for development of administrative and teaching skills are explored. Theology of ministry administration, the teaching program and the organizational life of the local church are illustrated. Students study current theories of management by objectives.

### Introduction to Christian Education

ED-S-201

This course presents an overview and examines the material and methods for Christian teaching, the function and place of Christian education in the local church and summarizes the Biblical, Theological, historical, philosophical foundations and the basic objectives of Christian education.

### Introduction Church History

CH 201/202

This course will examine the significant trends and events in the development of Christianity from the time of Christ to the Reformation, including a study of the church in relation to the Roman Empire, the influence of the church fathers, Christological controversies, the rise of the papacy, and medieval society. A further study of the church from Reformation period to the present time, its development in Europe and in America; a analysis of the main braches of Protestantism and their relation to the State, the Catholic Counter Reformation, and the Evangelical movement.

### Introduction to Gospel Teaching

LD 302

For Christians who teach or would like to teach in the Church School (Sunday School) or a Bible College. Emphasis will be placed on the methods and the art of becoming an effective teacher.

### Introduction to the Holy Spirit

TH-S-460

The biblical foundations, historical developments, theological meaning, and contemporary relevance of Christian faith in the Holy Spirit are examined.

### Introduction to Missions

MI 211

The course is designed to reemphasize the missionary task, explore emerging trends and the corollary mission structures. Additional emphases are placed on missionary paradigms of the New Testament churches, context of the global church, multi-faith settings, local mission and the call to collaborative ministry.

### Introduction to New Testament Greek

GR 601/602

Elements of grammar and syntax of the Koine Greek as opposed to classical Greek are introduced. Emphasis is placed on Greek alphabet, knowledge of key terms, vocabulary, translation, and the utilization of available study aids: such as lectures, concordances, commentaries, etc.

### Introduction to Psychology

PSY 101

This course examines major areas of scientific psychology. The primary focus is on the areas of neural and motivational control of behavior, memory and thought, social interaction, and psychological development.

### Introduction to Sociology

SOC 221

An introduction to the basic fields, issues, and findings of contemporary and classical sociology. Attention is given to the study of individuals and their relationships to groups—culture, society, socialization, social groups, deviance and sexuality, as well as the principal social institutions and social inequality.

### Leadership Principles

LD 402

This course is designed to increase the student's knowledge of the theoretical aspects of leadership and of administrative roles within the Church. Ideas of leadership are examined and applied to Christian education in the local church. Emphasis is placed on leadership development, organizational change, conflict management and time and stress management.

## Legal Rights & Responsibilities TS 301/302

An informative and explanatory survey of the basic fundamentals of law. An exploration of contracts, real estate property, torts and wills, domestic relations, insurance, copyright/patents, bankruptcy and criminal law, intended to produce well-informed church leaders and clergy persons who are aware of their rights and privileges.

## Life & Teachings of Jesus Christ NT 121

A comprehensive study of the life and teachings of Jesus, as unfolded in the four gospels with analytical attention to the gospel writers and their writing in attempt to reveal the impact of His Self-revelation on that age and ours.

## Major Prophets OT 111

A survey approach to the work of all of the major prophets of the Bible. The exegesis in this course will provide an in-depth analysis of each of the prophets.

## Men: Models Servants LD 103

This course will provide practical instruction and biblical foundations on the importance of becoming model servants in the church, the home, on the job and in the community.

## Minor Prophets OT 213

A study of the twelve minor prophets, concentrating on the social, political and religious conditions of their time comparing and contrasting their message and thought with the contemporary thinking of the time.

## Ministry to Adults CM-S-210-211

This course covers the issues, development tasks and biblical principles associated with ministering to adults. Emphasis is placed on the adult learner, including characteristics, patterns and principles of adult learning.

## Ministry to Children CM-S-220-221

How to effectively minister to children ages birth to adolescence in view of their particular spiritual, cultural and psychological development.

## Ministry to Youth CM-S-230-231

This course is designed to study effective ministry to youth from adolescence to young adulthood in view of their particular spiritual, cultural and psychological development.

## Old Testament Survey I & II OT 101/102

A general introduction to the study of the Old Testament with emphasis on the harmony of scriptures. The narratives, sacred history, and revealed religion of Israel are explored. A review of the Old Testament's uniqueness in providing an answer to human inquiry into the past and its application to the contemporary world will be presented.

## New Testament Survey NT 101

A presentation and general study of the New Testament writings with emphasis on the harmony of the four gospels, the Letters and Revelation is given.

## Parables of Jesus TH 221

An introduction to the various methods being used to interpret Jesus' parables. Historical, critical, and literary methods of analysis are discussed. The course will examine the theological significance of the vision of God and humanity that emerges from the parables.

## Pastoral Care PC 111

An introductory experience in the techniques of counseling based on and compatible with Christian principles. Lectures, discussions and case studies are of human and spiritual issues.

## Pastoral Counseling PC 111/112

The fundamental theme of this introductory course in pastoral counseling is that pasturing is by definition

counseling. Pastoral counseling is a skill based on a body of understanding. Designed to facilitate both the actual skill of counseling and the acquisition of knowledge and insights based on reading and experience. Criteria for success based on biblical precepts are covered. Humanistic views are examined as well as the positions of contemporary Christian psychologists.

### **Paul's Letters to the Corinthians I & II                      NT 324/325**

Students will examine and critically exegete the Apostle Paul's letters to the Church at Corinth. The course is structured so that there will be verse-by-verse examination and review of the two books. These letters will be examined in light of the historical, culture, sociological, and economic conditions of the City of Corinth. Students will be able to study the letter homiletically and in light of their implications upon the 29<sup>th</sup> century church. Key issues, including the Eucharist are also examined. Major emphasis will be the preparation of professionally trained and competent ministers to administer the church of Christ.

### **Perspectives on Cultures and World Missions      SOC 324**

The student will view the world through the biblical, historical, cultural, and strategic lenses, this course provides an analysis of the development, spread, and social impact of Christianity as a worldwide religious and social movement. Special attention is given to the role and impact of the church on the cultures of two-thirds of world countries and on traditionally non-Christian cultures.

### **Praise & Worship                      TT-201**

Practical instruction and biblical foundations on the importance of praise and worship in the life of the church.

### **Preaching for Special Occasions      TH 330**

This course is designed to aid students in selecting appropriate scripture to fit different occasions, special functions and celebrations in the life of the church and its people.

### **Principles of Teaching      ED-S-210**

A study of the basic principles of effective teaching based on the Christian philosophy of education of growth in wisdom, in stature and in favor with God and men. The course includes characteristics and needs of various age level students, ways in which Christian teachers can meet these needs, the fundamental responsibilities of the teacher, modern educational methods, and steps in preparing, presenting and evaluating a lesson. Various methods of Bible study are introduced in this course to prepare the student for an exciting lifetime of Bible investigation for personal growth and teaching opportunities. Methods include: word studies, biographical studies, historical studies and more.

### **The Psalms I/II                      OT 211/212**

Exegesis and examination of the use of Psalms in Israel.

### **Purpose of Prayer                      TT-S-211**

This course will define and give an introduction to Christian theology and methodology of prayer. Its purpose and power are discussed and demonstrated throughout this course.

### **Reformation                      RE-S-210**

This course examines the long succession of reform movements sponsored by popes, abbey, emperors and councils. The theology and careers of the Protestant Reformers, Luther, Calvin, Zwingli and Cranmer will be examined. The very idea of reform, briefly trace its history across the centuries.

### **Role of Women in Ministry      TS-S-524**

A study of ministry to and by women, including Biblical foundations for roles of women in the home, church and society.

**Senior Seminar RE I**

Senior Seminar is designed for seniors who have maintained at least a 3.5 or above average. The seminar will allow students to self-direct their individual pursuit of interest, which should enhance their preparation for spiritual leadership.

**Soteriology I/II ST 325/326**

A consideration of the origin of salvation in the grace and election of God. Focus is given to the divine work of salvation as redemption, propitiation, reconciliation, and justification, the application of that completed is studied in terms of regeneration and sanctification through faith and true repentance. Also, included is a study of the philosophical and methods of evangelism.

**Spiritual Warfare TS-S-301**

Provides Christian disciples with a biblical understanding of the origin of spiritual warfare. Prepares Christian disciples to stand against the “wiles of the devil.”

**Suffering in the New Testament I/II NT 201/202**

An exegetical study of the New Testament (with some attention to the Old Testament), in order to derive possible reasons for and responses to suffering and pain in light of God’s name.

***Systematic Theology* TH 101/102**

An introduction to the nature and source of Theology; inspiration and verification of the Scriptures; the doctrine of God, His existence and attributes, His work in predestination, preservation and providence; and the doctrine of Christ, His preexistence, incarnation, humanity, death and atonement. An examination of study of the God-man, the nature of His kingdomthe Trinity, and the way of salvation.

**Theology and Human Development TS-S-420**

Students will compare and contrast Theology with current events and studies of Humanistic Psychology, Anthropology, Sociology, and Biology to determine how Theology relates to the evolving understanding of the human person.

**Women and the Church CM 391**

An overview of Old Testament and New Testament didactic passages that deals with women and their role in the family, church, church history. An understanding of the social and economic conditions of women during centuries will be discussed. Lectures, readings and discussion on 19<sup>th</sup> and 20<sup>th</sup> Century feminism and current issues in the changing lives of women and the church.

**Wisdom Seekers - Integrity in God’s House CM 241**

Designed to teach how to govern yourself when ministering and interacting within the body of Christ and throughout our global society.

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## Curriculum

The prescribed Master of Minister (M. Min.) curriculum involves not only extensive preparation in the Bible, systematic and historical theology, but also preparation in pastoral ministries, Christian education, missions, and field education. Students must enroll in Spiritual Formation groups during their first semester in the program. Students are encouraged to take courses in the order in which they appear on the curriculum chart. This is to the student's advantage, as courses are designed to build on previous course work.

The M. Min. curriculum requires 60 credit hours, including 15 hours in a ministry concentration, and four hours of Field Education and/or Internship related to the student's concentration. When students declare their ministry concentration, they should start planning for their internship experience because of the time involved.

M. Min. students are responsible to demonstrate competence in research by satisfactorily completing either (1) a thesis in an academic department of their choosing, or (2) a two-hour research seminar. Each student is required to complete Writing and Research Seminar. Thus the student will earn 20 credits towards graduation

Spiritual Formation classes are designed for the student to enhance values, character and spiritual maturity. M. Min. students are required to register for and participate in Spiritual Formation groups for three semesters. The groups also provide an atmosphere for prayer, fellowship, career assessment, and integration of learning with ministry. Spiritual Formation is a 1 credit experience.

Spiritual Formation I (Identity)

Spiritual Formation II (Calling and Responsibility)

Spiritual Formation III (The Church)

In addition to a selected concentration and spiritual formation courses, thesis or research seminar, each student is required to complete the following Biblical/Theological courses:

Old Testament Studies

New Testament Studies

Church History (Historical Theology)

Systematic Theology I and II

The program includes up to three hours of open electives.

Choose one of the following

World Religions

Christian Ethics

Christian Apologetics

Philosophy of Religion

### **Total: 60 credit hours**

Up to 15 credit hours towards the M. Min. may be transfer credits.

List below are the concentrations for the Master of Ministry Program

**Christian Counseling:** is a specialized degree program designed to equip student for ministry in the field of non-professional counseling of church members and others in a variety of ministry settings, including missions and shelters. Through a strong Biblical focus, all courses are designed to provide students with a strong understanding of biblical counseling principles and strategies in order to meet the needs of others.

**Christian Education:** Students who are interested in a bible teaching ministry in the local church or parachurch organization, administering a church education program, or simply desiring a biblical and theological foundation for various kinds of Christian service often choose the Christian Education program.

**Pastoral Ministries:** offers four distinct ministry focus areas: church planting, counseling ministries, pastoral leadership, and urban ministries. Each area provides training for pastoral ministry in a specific context. While each is unique, all are designed to develop a pastor's heart and pastoral skills in the four ministry areas.

**Theological Studies:** is designed to give men and women a biblical and theological foundation for various kinds of Christian service other than Pastoral Ministry. Students planning to teach the Scriptures on an institute or undergraduate level, or who want to conduct research on scholarly writing, or who simply desire to specialize in an area of biblical or theological study choose the Theological Studies program.

**GRADUATE CLASS SCHEDULE**  
**Fall 2009**  
**Accelerated Program**

**TUESDAYS**

4:30 - 6:30 P.M.	Old Testament	Dr. Dovie Ross
6:30 - 8:30 P.M.	Philosophy of Religion	Dr. S. Renee Pearsall

**THURSDAYS**

4:30 - 6:30	World Religions	TBA
6:30 - 8:30	Research Methods	Dr. Frank Holmes

**SATURDAYS**

9:30 - 10:30	Independent Study	Dr. Betty Booker *
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**ONLINE**

Church Ethics	TBA
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\*Meeting times and dates will be established during the first day of class

## Course Description

**Apologetics** To introduce students to Christian apologetics, to learn the art of presuppositional argument, to learn how to lift up Christ and give reasons for the hope that we have (1 Peter 3:15), to develop tools in order to understand the surrounding culture. Topics covered in the course include the biblical and theological basis for apologetics, informal logic and the nature of argument, developing a world and life view, and the application of apologetics to problems in philosophy. Students will be able to establish the Scriptural warrant for the Christian faith; to understand the place and importance of evidences in apologetics; to establish biblical principles necessary for a defense of Christianity. Topics covered in this course include the nature and structure of arguments, an in-depth analysis and critique of some of the traditional proofs for the existence of God, and the necessity of a Reformed doctrine of revelation for apologetics.

**Christian Ethics** Students will study and reflect on our obligations toward God's revealed will; to arrive at certain convictions about key moral issues facing the church today; to grow in wisdom, the ability to discern good and evil in every situation.

**Church History I** To introduce students to the major events, personalities, and ideas which shaped the life and thought of the early and medieval church; to encourage students to think historically about the church's past; to enable students to read the major texts of the early church Fathers for themselves, to help students understand how the philosophical and theological issues of the late Middle Ages helped shape the direction and focus of the Protestant and Reformed heritage. Topics and personalities covered include the first-century background, the Apostolic Fathers, Irenaeus, Tertullian, Origen, trinitarian and christological debates, Augustine, the rise of monasticism, martyrdom, the re-evangelization of northern Europe, the increasing centralization of the church, the roles of tradition and canon law, the development of theories of the atonement, the influence of Aristotelian and anti-Aristotelian philosophy on the development of views of the application of redemption, the dissolution of the medieval world and the humanistic response as providing the context for the Reformation; Charlemagne, saints Boniface, Anselm, Abelard, Francis, Dominic, Thomas and Scotus, Ockham, Erasmus.

**Church History II** To introduce students to the major events, personalities, and ideas which shaped the Reformation of the sixteenth and seventeenth centuries, to encourage students to think historically about the church's past, to enable students to read major theological texts from the Reformation for themselves. Topics and personalities covered include the late medieval context, Martin Luther, John Calvin, justification by faith, anabaptism, the Catholic Reformation, the Anglican settlements, and the rise of Puritanism. To introduce students to the major events, people, and cultural developments which shaped the doctrine and life of the post-Reformation church; to introduce students to some major writings of the time; to introduce students to the challenges to the Christian faith from new directions in the social, political, and philosophical climate; to relate American history and culture to modern Christianity; to introduce students to the globalization of Christianity in the modern missionary movement; to help students understand the continuing relevance of Calvinism and its ongoing discovery of biblical truth. Topics and people covered include the Enlightenment and Deism, Awakening methods and theology, the role of small groups, Romanticism, divisions and realignments within Protestantism and Calvinism, American Presbyterianism, Fundamentalism, Modernism, Neo-orthodoxy, New Evangelicalism, the Orthodox Presbyterian Church, and the Presbyterian Church of America; Erskine, Spener, Wesley, Whitefield, Edwards, Witherspoon, Barth, and Machen.

**Cross Cultural Ministries** designed to equip students for evangelistic, church-planting, discipleship, and educational ministries in intercultural situations in North America and abroad. It provides training in cultural adaptation, effective mission strategies, religious and cultural contexts, and leadership development.

**Educational Leadership** Designed to equip students for leadership in a local church or Para church organization, includes training in both foundational courses and courses related to the student's chosen concentration. The student may select one of the following six concentrations: Church Educational Leadership, Children's Ministry, Youth Ministry, Adult Ministry, Family Life Ministry and Educational Administration.

**Evangelism** Designed to equip students to do the work of evangelism and develop disciples, combines advanced courses taught in the departments of Bible Exposition, Systematic Theology, Pastoral Ministries, Christian Education, World Missions and Intercultural Studies.

**Old Testament** To introduce students to the complex hermeneutical, theological, and doctrinal issues surrounding OT interpretation. Topics covered in the course include the history of the Hebrew text; the use of the OT in the Pseudepigrapha, Apocrypha, and NT; the major critical methods and postmodern interpretation; and Biblical Theology. Purpose: Additional topics covered include OT historiography; OT theology; the relationship between revelation, history, and theology; and covenant.

### **New Testament**

To provide students with the historical and literary framework requisite for responsible New Testament interpretation and to survey introductory matters that apply to the historical and linguistic background, inscripturation and canon formation, textual transmission and criticism. To teach the New Testament as the full revelation of the covenant of God's grace in Jesus Christ. Students will be able to understand and value the historical context in which God accomplished His work in Christ, and as well as recognize major biblical-theological themes of the New Testament and their importance for understanding the biblical message.

### **Philosophy of Religion**

Classes will look at God, the philosophical arguments and analyses of Him. It also considers the meaning of religious ideas and experiences as well as what we can say about them. Traditionally split into two areas: *natural theology*, according to which we can use reason to argue for the existence of God; and *revealed theology*, which holds that statements about God are revealed to us in religious experiences or scriptures.

### **Spiritual Formation**

Classes are designed for the student to enhance values, character and spiritual maturity. M. Div students are required to register for and participate in Spiritual Formation groups for three semesters. The groups also provide an atmosphere for prayer, fellowship, career assessment, and integration of learning with ministry. Spiritual Formation is a 1 credit experience

**Systematic Theology I and II** Students in theology must, thereby, address questions of the history of theology, the definitive characteristics of theological claims and discourse, the criteria of meaning and of truth within a tradition, methods of theological reflection, the warrant (if any) for revision within traditions, and the manifold ways to answer or to sustain the criticism of theological ideas and religious beliefs. Students in theology thereby demonstrate their historical competence, methodological sophistication, and also grounding in some specific form of theological reflection.

### **Women Ministry**

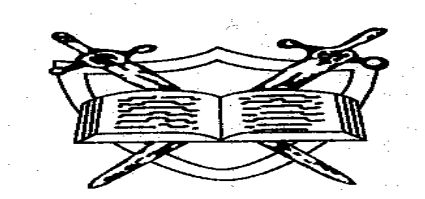
designed to equip women to organize and lead women's ministry programs in a variety of these settings. The Women's Ministry concentration is interdisciplinary under the oversight of the Christian Education department but with course options from several departments. Though specified courses make up the general requirements of the concentration, students may substitute other relevant courses, with the approval of the Office of the Registrar, to meet their unique ministry goals.

**World Religions** This course is designed to be an introduction to the study of religion and of the world's major religious traditions including Hinduism, Buddhism, Taoism, Judaism, Christianity and Islam. Our study will include each tradition's historical development, sacred text, ritual, concept of the divine and soteriology. The methodology will include analysis through historical, literary, comparative and feminist criticisms. Primary and secondary texts will be implemented.

### **Writing and Research Seminar**

To study research methods and library use designed for graduate level writing in the theological disciplines; to provide some awareness of bibliographical form and style; to have a sense of what academic research involves, what it takes; to write a scholarly article, and what skills are needed for first-rate scholarly work; to be able to solve, with reference to notes, particular research problems; to produce footnotes, bibliography, and typewritten text in accord with SBL and Westminster guidelines (with assistance from Turabian); to locate and utilize materials in the seminary's library as well as other libraries. Topics covered include goals of research and academic standards, orientation to the basic features of library and research, bibliographical guides, bibliographies, encyclopedias, special publication formats, serials and periodical indexes, form and style, biblical studies, making a bibliography, and use of computers for research

# NOTES



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